

LEAR GLOBAL PURCHASING SUPPLIER BULLETIN

STATUS	BULLETIN #	SUBJECT	RELEASE DATE
NEW	56431-53	LPAS – Lear Packaging Approval System	7/7/20

Attention Lear Supplier Administrators:

Lear is rolling out Lear Packaging Approval System (LPAS) for all Lear North American plants but will be used by all global suppliers. This system will be replacing the current system known as USPEC. LPAS will allow Lear and suppliers to:

1. Submit packaging for all inbound production components
2. Southfield Packaging and Plant Materials and Quality to review all submissions

Transition from USPEC to LPAS will be done in phases to migrate all current data over. During this transition you may have submissions in both systems to submit but once the data has been migrated to LPAS, the data will be inactive in USPEC. Once the last phase is complete LPAS will be the only form of packaging submissions for Lear’s NA plants, this will start July 6th and will be complete by end of Q4.

Supplier access responsibilities for LPAS are listed below:

1. LPAS supplier users will be in charge of submitting packaging for inbound components to Lear NA plants.
2. Lear Supplier Administrators will be responsible for a two-step process for granting access to supplier users for LPAS
 - 2.1. Admins will first need to set up the users through the eSRM application. <https://access2.lear.com>
 - 2.2. Next the Supplier Administrators will have to login to LPAS and select the ship from location(s) the users need access to.

When logging into eSRM, Supplier Administrator’s will now see the menu options below. The red highlighted “LPS” menu option was recently added. Supplier Administrators can activate LPAS for themselves and other users by placing a check mark in the “LPS” box on the User Enrollment screen as shown below.



The following applications are maintained within the eSRM System (<https://access2.lear.com>):

- User Enrollment (Supplier ADMIN maintains ALL Users)
- SQS – supplier quote sheet
- SPO – supplier PO from legacy SRM
- LPR – supplier PO from SAP RFx
- **LPS – Lear Packaging Approval System**
- PRF – PROFILE
- SQTs – supplier quality tracking system
- SRS – supplier rating system
- eServe (to review invoices, payments, etc.)

Administrators will then need to log in LPAS (<https://lpas.lear.com/>) and grant the ship from location(s) the user needs access to for submitting, reviewing or updating packaging for inbound components.

Log into LPAS (lpas.lear.com) → settings → manage users

Part # / Description Plan Type Source

Destination Plant Program Apply Filter Clear Filter

Not Submitted 0

Rejected 0

Pending Other Approvals 0

Approved 0

Select "edit" under user(s) you want to add locations to -> Scroll to role details -> select "Source Supplier" -> select all locations the user should have access to -> hit "save"

User Name	Email	First Name	Last Name	Role	Status	Edit
GNSUSER1	rhariharan@lear.com	GNSUSER1 FIRST	GNSUSER1 LAST	External Supplier	Inactive	
GNSUSERADMIN	rhariharan@lear.com	GNSUSERADMIN FIRST	GNSUSERADMIN LAST	External Supplier Admin	Active	

Role 1

User Role *
External Supplier

Source Supplier *

- GNS AMERICA CO. - HOLLAND, US - 6LAA00 - 010
- GNS AMERICA CO. - HOLLAND, US - 6LAA25 - 000

GNS AMERICA CO. - HOLLAND, US - 6LAA00 - 010

GNS AMERICA CO. - HOLLAND, US - 6LAA25 - 000

Save Cancel

Users who are allowed access can submit packaging for inbound components, view previous submissions and/or download submitted and fully approved packaging details by part. We recommend providing "LPAS" access to any user who may have access to the current USPEC system and/or those in charge of the suppliers packaging.

If you have any questions regarding LPAS please see attached manual or send an email to LPASadmin@lear.com.

Thank you,
Lear Corporation, Packaging Team



LPAS Supplier User manual.pdf